

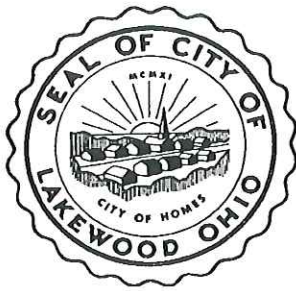
AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Tuesday, February 19, 2019 2:30 PM

Action	Description	Reference No.
1. Award – Purchase Water Meters & Meter Repair Parts		BC-19-058
2. Award – Automated Refuse & Recycling Carts & Accessories		BC-19-059
3. Renew – Repair & Maintenance Parts for Cushman Vehicles		BC-19-060
4. Award – Tires & Road Svs (Sylvester Truck & Tire Svs)		BC-19-061
5. Award – Tires & Road Svs (Ziegler Tire)		BC-19-062
6. Award – MySeniorCenter Hardware & Software – Aging		BC-19-063
7. Amend – Lkwd Small Business Grant Program – Lkwd Music Academy		BC-19-064
8. Award – Lkwd Small Business Grant Program – Nourish Kitchen		BC-19-065
9. Award – Workers' Compensation Excess Loss Coverage		BC-19-066
10. Amend – Prof Svs Contract – Re: Regulator Modifications Project		BC-19-067
11. Amend – Prof Svs Contract – Re: Weld Shop Ceiling Extension		BC-19-068
12. Award –HVAC Controls Replacement Project – Fire Station No. 1		BC-19-069
13. Award – Prof Svs Contract – Re: Overflow Monitoring & Reporting Svs		BC-19-070

Next Meeting is Monday,
March 11, 2019; 2:30 PM

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-058

February 19, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Award Contract – Purchase Water Meters and Meter Repair Parts

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Neptune Equipment Co. in the amount of \$40,000 for the Purchase Water Meters for Utility Maintenance and Resale, and Water Meter Repair and Maintenance Supplies.

The Water Meters, Repair Parts & Supplies are purchased directly from the manufacturer's sole distributor; Neptune Equipment.

Contracting Authority:	Ordinance 50-18 \$40,000
Contracting Balance:	\$40,000 / \$0
Funding:	Enterprise Fund
Account Distribution:	501-3064-431-46-08 \$ 25,000
	501-3064-431-36-03 \$ 20,000
Account Balance:	\$45,000 / \$5,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Water Meters / Repair and Maintenance Supplies
Commodity Code:	890-044
Bid Reference:	Sole Source


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMO

DATE: 02/08/2019

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (Meters for Utility Maintenance)

I request BOC approval in the amount of \$25,000.00 for the purchase of water meters for utility maintenance. Neptune Equipment is the sole source provider.

Funds are available from account # 501-3064-431.46-08

I request BOC approval in the amount of \$20,000.00 for the purchase of water meters for resale. Neptune Equipment is the sole source provider.

Funds are available from account # 501-3064-431.36-03

Thanks,

Nicholas Del Vecchio

Feb 12, 2019 10:05:39 AM EST
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501-3064-431.36-03

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print

Account information
 Q Items Purchased for Resale / Water Meters
 Fiscal year: 2019 Dr
 Budget: 20,000.00
 Committed: .00
 Q Balance: 20,000.00

Project Data
 Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information
 Vendor (* indicates pending) Total

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501-3064-431.46-08

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print

Cancel
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Previous acc...
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2018
2020
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Pending trans...
Images
Budget alloca...

Account information
 Q Repair Parts & Supplies / Utility Maintenance
 Fiscal year: 2019 Dr
 Budget: 25,000.00
 Committed: .00
 Q Balance: 25,000.00

Project Data
 Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information
 Vendor (* indicates pending) Total

Encumbrances

PO #	Vendor	Balance
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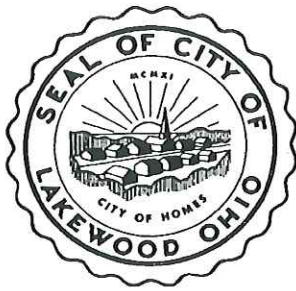
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	25,000.00
Department	30	Public Works	Revised Budget	.00
Division	64	Water Metering	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	08	Utility Maintenance	Unposted encumbrances	.00

Due encumbrances	20
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-059

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Automated Refuse & Recycling Carts & Accessories

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Refuse and Recycling, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Wastequip dba Toter LLC an amount not to exceed \$21,000 for the purchase of Automated Refuse & Recycling Carts and Accessories.

Automated Refuse & Recycling Carts & Accessories will be purchased through National IPA contact #120579 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$4,406,882 / \$4,385,882
Funding:	General Fund
Account Distribution:	101-3040-433-42-10 \$17,500
Account Balance:	\$17,026 / (\$3,974)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies
Commodity Code:	280-020
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 7, 2019
TO: Kim Smith, Purchasing
FROM: Glen P. Bleich, Division Manager, Refuse & Recycling
RE: Purchase of Automated Refuse & Recycling Receptacles and Misc. Repair Parts

I am requesting Board of Control approve the purchase of Automated Refuse & Recycling Receptacles and miscellaneous repair parts from Toter LLC in an amount not to exceed \$25,000 for Fiscal Year 2019.

Items to be purchased through National IPA contract #120579, and paid from available funds in account 101-3040-433-42-10.

See attached quote #WQ-10103357 from Toter LLC dated January 24, 2019.

150 each 96-gallon capacity Greenstone Refuse Receptacles	\$51.00/each	\$7650.00
100 each 96-gallon capacity blue Recycle Receptacles	\$51.00/each	\$5100.00
75 each lids 96 gallon black	\$15.25/each	\$1143.75
10 Greenstone Automated street cans	\$294.84/each	\$2948.40

Graphic Application charge: \$70.00

Freight Chgs \$3219.22

TOTAL COST \$20131.37



Contract # 041217-WQJ

841 Meacham Rd, Statesville, NC, 28677

PHONE: 800-424-0422 FAX: 704-878-0734

WQ-10105508

Sell To:

Contact Name	Glen Bleich	Ship To Name	City of Lakewood OH
Bill To Name	City of Lakewood OH	Ship To	1699 Valley Pkwy
Bill To	1699 Valley Pkwy Lakewood, OH 44107 USA		Lakewood, OH 44107 USA
Email	glen.bleich@lakewoodoh.net		
Phone	216-252-4322		

Quote Information

Salesperson	Caryn Lasley	Created Date	2/12/2019
Salesperson Email	clasley@wastequip.com	Expiration Date	3/14/2019
Salesperson Phone	(270) 709-0687	Quote Number	WQ-10105508
		Please Reference Quote Number on all Purchase Orders	

Model	Product Description	Selected Option	Description	Quantity	Sales Price	Total Price
79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	---Body Color - (968) Greenstone ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in White ---Wheels - 10in Sunburst ---Stopbar - Galvanized ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	S3547 Body Hot Stamp	150.00	\$51.00	\$7,650.00
79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	---Body Color - (709) Bluestone ---Lid Color - (705) Blue ---Body Hot Stamp on Both Sides (Existing) in White ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	S3547 Body Hot Stamp	100.00	\$51.00	\$5,100.00
B99796	Model B99796 - Toter 96 Gallon	---Lid Color - (200) Black ---Warranty - 12 Yrs Cart Body, All		75.00	\$15.25	\$1,143.75



841 Meacham Rd, Statesville, NC, 28677

PHONE: 800-424-0422 FAX: 704-878-0734

WQ-10105508



Contract # 041217-WQJ

	Gen II Lid	other components 10 Yrs				
860A	Model 860A --Dome-Top Litter Container - 60 gallon w Gravity Latch --Dimensions: 28.25 l x 28.25 w x 48.75 h --Load Rating: 60G --CU FT: 22.51 --Ship Wt: 45 lbs		(968) Greenstone Body & Lid M576 - Both Sides	10.00	\$294.84	\$2,948.40
86L0A-00968	---Lid & Lid Base Option - Color: 968 Greenstone			10.00	\$0.00	\$0.00
	----- Graphic Application Charge - per application 1		M576 - Both Sides	20.00	\$3.50	\$70.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$16,912.15
Shipping Terms	FOB Origin	Shipping	\$3,219.22
		Grand Total	\$20,131.37

Additional Information

Additional Terms	Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: https://www.wastequip.com/terms-conditions-of-sale , as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.
Additional Information	Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing, accepted delivery within 45 days of Order acceptance by Toter. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.
Special Contract Information	Sourcewell-Pricing & Product offerings are based on the Sourcewell Co-Operative Contract with Wastequip, LLC (#041217, eff. 7/7/17), and such Contract terms & conditions are incorporated herein by reference. Pricing & Product (& related) changes may occur at any time with proper documentation, & subject to Sourcewell approval; therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability & Remedies, & Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____



841 Meacham Rd, Statesville, NC, 28677

PHONE: 800-424-0422 FAX: 704-878-0734

WQ-10105508



Contract # 041217-WQJ

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders



Wastequip

Waste & Recycling Equipment & Containers

#041217-WQI

Maturity Date: 07/07/2021

Products & Services

Sourcewell contract 041217-WQI gives access to the following types of goods and services:

- Galbreath® Cable Hoists
- Galbreath® Hook Hoists
- Galbreath® Trailers & Container Handlers
- Pioneer® & Mountain Tarp® tarping systems
- Wastequip® containers, dumpsters & roll-offs
- Wastequip® compactors & balers
- Toter® Pro & Toter® Residential carts

Feb 12, 2019 10:03:30 AM EST

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101-3040-433.42-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

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Budget alloca...

Account information

Q Operating Supplies / Other

Fiscal year: 2019

Budget: 17,500.00

Committed: 473.88

Q Balance: 17,026.12

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	173.88	173.88
Q 02 February	72.51	246.39
Q 03 March	.00	246.39
Q 04 April	.00	246.39
Q 05 May	.00	246.39

Payment information

Vendor	(* indicates pending)	Total
Q HOME DEPOT/GECP		72.51

Encumbrances

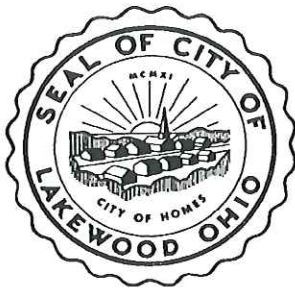
PO #	Vendor	Balance
Q 090393	HOME DEPOT/GECP	227.49

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	17,500.00
Department	30	Public Works	Revised Budget	.00
Division	40	Refuse and Recycling	Current expenditures	72.51
Activity basic	43	Streets and Highways	YTD expenditures	173.88
Sub activity	3	Sanitation	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	227.49
Object	10	Other	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-060

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Repair and Maintenance Parts for Cushman Vehicles

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Baker Vehicle Systems, Inc. in an amount not to exceed \$25,000 for repair and maintenance parts for Cushman Vehicles. This is the second of (3) additional one-year renewal options available to the city; contract effective March 1, 2019 through February 28, 2020. *(Spent \$7,736 in 2018 & \$11,946 in 2017)*

Baker Vehicle Systems, Inc. submitted the sole response for Repair & Maintenance Parts for Cushman Vehicles as outlined in Bid 17-005.

Contracting Authority:	Ordinance 43-17 \$600,000
Contracting Balance:	\$516,473 / \$491,473
Funding:	General Fund
Account Distribution:	101-3050-414-46-06 \$475,000
Account Balance:	\$392,809 / \$367,809
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair & Maintenance Supplies – Motor Vehicles
Commodity Code:	060-000
Bid Reference:	Bid No. 17-005


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

TO: KIM SMITH
FROM: JAMES HOLMAN
SUBJECT: RENEWAL – BID NO. 17-005
DATE: 2/11/2019
CC: JOE BENO

Please accept this letter of recommendation to renew the contract with Baker Vehicle Systems for Cushman repair and maintenance parts starting March 01, 2019 and ending February 28, 2020, this is the second of (3) additional one-year renewal options available to the city against this bid.

BID FOR: REPAIR & MAINTENANCE PARTS FOR
CUSHMAN VEHICLES

BID NUMBER: 17-005

BID DATE: TUESDAY, FEBRUARY 7, 2017 10:00 AM

NAME OF BIDDING FIRM: Baker Vehicle Systems Inc.

ADDRESS: 9035 Freeway Drive

Macedonia Ohio 44056
CITY STATE ZIP

PHONE NUMBER: 330-467-2250

FAX NUMBER: 330-467-8308

BY: 
SIGNATURE

NAME: Ronald E. Baker
PRINTED

TITLE: Treasurer

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

VENDOR SHALL SUPPLY A CURRENT, EFFECTIVE, PUBLISHED MANUFACTURERS PRICE LIST WITH A PERCENTAGE MARK-UP OR DISCOUNT OFF OF LIST PRICE INDICATED. PLAINLY INDICATE WHETHER THE PERCENTAGE INDICATED IS A MARK-UP OR A DISCOUNT APPLICABLE TO THE PUBLISHED PRICE LIST. PERCENTAGES NOT CLEARLY IDENTIFIED AS A MARK-UP OR DISCOUNT WILL BE CAUSE FOR BID REJECTION.

PERCENTAGE MARK-UP: _____ % or

DISCOUNT: 7 % OFF PUBLISHED PRICE LIST
-or- CURRENT MANUFACTURER
SUGGESTED LIST PRICES

RENEWAL OPTION
REPAIR & MAINTENANCE PARTS
FOR CUSHMAN VEHICLES

BID NO. 17-005

PURSUANT TO THE PROVISIONS STATED IN THE BID, THE CITY OF LAKEWOOD SHALL HAVE THE SOLE OPTION TO EXTEND THE CONTRACT PERIOD IN ONE-YEAR INCREMENTS FOR A TOTAL ACCUMULATIVE PERIOD OF THREE (3) ADDITIONAL YEARS. THIS OPTION SHALL APPLY TO ANY OR ALL OF THE EQUIPMENT AND SERVICES QUOTED HEREIN.

IF THE OPTIONS ARE EXERCISED, THE CONTRACTOR SHALL CHARGE THE CITY THE SAME PRICE AS QUOTED HEREIN EXCEPT AS MODIFIED IN THE PARAGRAPHS BELOW. ALL MODIFICATIONS SHALL BE COMPUTED AGAINST THE ORIGINAL CONTRACT PRICE.

THE OPTION SHALL BE EXECUTED AT THE SAME PRICE(S) QUOTED HEREIN SUBJECT TO A MAXIMUM PERCENTAGE OF INCREASE AND/OR MINIMUM PERCENTAGE OF DECREASE, IF ANY, QUOTED BY THE CONTRACTOR BELOW FOR EACH APPLICABLE OPTION PERIOD:

1ST 12-MONTH RENEWAL + / - 0 %

March 1, 2018 through February 28, 2019

2ND 12-MONTH RENEWAL + / - 0 %

March 1, 2019 through February 28, 2020

3RD 12-MONTH RENEWAL + / - 0 %

March 1, 2020 through February 28, 2021

I HEREBY GRANT THE CITY OF LAKEWOOD THE OPTIONS STATED ON THIS PAGE. IF A PERCENTAGE OF INCREASE OR DECREASE IS NOT QUOTED (IE, LEFT BLANK), THE CITY SHALL HAVE THE RIGHT TO EXECUTE THE OPTION AT THE SAME PRICE(S) QUOTED FOR THE ORIGINAL CONTRACT PERIOD. IF A ZERO PRICE CHANGE IS INDICATED FOR ANY OF THE RENEWAL PERIODS INDICATE "0" ON THE SPACE PROVIDED.

NAME OF COMPANY: Baker Vehicle Systems Inc.

NAME: 
SIGNATURE

NAME: Ronald E. Baker
SIGNATURE PRINTED

TITLE: Treasurer

Feb 12, 2019 10:07:39 AM EST
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101-3050-414.46-06
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Encumbrances
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Pending by code
Pending by year
Procurement car

Account information
Q Repair Parts & Supplies / Motor Vehicles
Fiscal year: 2019 Dr
Budget: 475,000.00
Committed: 367,219.39
Q Balance: 107,780.61

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	65,974.60	65,974.60
Q 02 February	16,216.28	82,190.88
Q 03 March	.00	82,190.88
Q 04 April	.00	82,190.88
Q 05 May	.00	82,190.88

Payment information

Vendor	Total
Q CUSTOM ELECTRIC SERVICE, INC.	739.00
Q HORTON EMERGENCY VEHICLES CO.	38.30
Q BAKER VEHICLE SYSTEMS, INC.	6,749.18
Q TRUCKPRO, LLC	627.88
Q VALLEY FORD TRUCK, INC.	2,916.52
Q CONCORD ROAD EQUIPMENT MFG., I	7,310.03
Q REFUSE EQUIPMENT AND	77.04

Encumbrances

PO #	Vendor	Balance
Q 090025	BELL EQUIPMENT CO.	1,362.59
Q 090027	GENERATOR SYSTEMS, IN	500.00
Q 090028	KRYSTOWSKI TRACTOR SA	2,000.00
Q 090029	O.D.B. MUNICIPAL PROD	1,174.10
Q 090030	REFUSE EQUIPMENT AND	12,922.96
Q 090031	STANLEY STEEMER	.00
Q 090032	STATEWIDE EMERGENCY P	.00

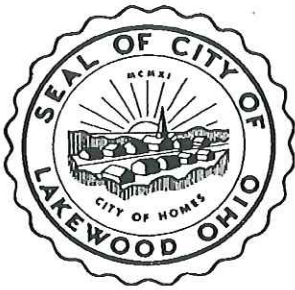
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	475,000.00
Department	30	Public Works	Revised Budget	.00
Division	50	Fleet Management	Current expenditures	16,216.28
Activity basic	41	General Government	YTD expenditures	65,974.60
Sub activity	4	General Government	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	285,028.51
Object	06	Motor Vehicles	Unposted encumbrances	.00
			Pre-encumbrances	.00

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-061

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Tires and Road Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet Management, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Sylvester Truck & Tire Service, Inc. in the amount of \$65,000 for the provision of Tires and Road Service to the City for fiscal year 2019.

Tires & Road Service will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC027; contract RS901417.

Contracting Authority:	Ordinance 50-18 \$95,000
Contracting Balance:	\$95,000 / \$30,000
Funding:	General Fund
Account Distribution:	101-3050-414-42-17 \$80,000
Account Balance:	\$80,000 / \$15,000
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Operating Supplies / Tires
Commodity Code:	863-000
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-062

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Tires and Road Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet Management, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Ziegler Tire in the amount of \$15,000 for the provision of Tires and Road Service to the City for fiscal year 2019.

Tires & Road Service will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC027; contract RS901417.

Contracting Authority:	Ordinance 50-18 \$95,000
Contracting Balance:	\$30,000 / \$15,000
Funding:	General Fund
Account Distribution:	101-3050-414-42-17 \$80,000
Account Balance:	\$15,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies / Tires
Commodity Code:	863-000
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

TO: KIM SMITH
FROM: JAMES HOLMAN
SUBJECT: TIRES & ROAD SERVICE
DATE: 2/11/2019
CC: JOE BENO

Please accept this letter of recommendation to extend services to purchase tires and provide road service through the vendors listed below:

Sylvester Truck & Tire Service Inc. 38381 Chester Road Avon, Ohio 44011
(Goodyear Tires) in an amount not to exceed \$65,000.

Ziegler Tire 5151 Warner Road Garfield Heights, Ohio 44125
(Bridgestone/Firestone Tires) in an amount not to exceed \$15,000.

This will be through 2019. Both vendors are providing tire pricing according to state bid contract # RS901417.



Index No.: GPC027
Eff. Date: 2/15/17
Page No.: 1

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: TIRES, TUBES AND SERVICES

CONTRACT No.: RS901417

EFFECTIVE DATES: 02/15/17 to 03/31/2019

Index No. GPC027
Eff. Date: 06/30/17
Page No.: 9

CONTRACTOR'S INDEX

CONTRACTOR AND TERMS:

61455
The Goodyear Tire and Rubber Company
200 Innovation Way
Akron, OH 44316

CONTRACTOR'S CONTACT: Jeff Goodenow

Preferred Method of receiving Purchase Orders:

CONTRACT NO.: RS901417-1

DELIVERY: See Price Schedule

TERMS: Net 30 Days

Telephone: (330) 796-4352
FAX: (330) 796-3404
E-mail: jsgoodenow@goodyear.com

E-mail: jsgoodenow@goodyear.com

187700
Bridgestone Americas Tire Operations, LLC
535 Marriott Drive
Nashville TN 37214

CONTRACTOR'S CONTACT: Vicky Dunbar

Preferred Method of receiving Purchase Orders:

CONTRACT NO.: RS901417-2

DELIVERY: See Price Schedule

TERMS: Net 30 Days

Telephone: (615) 937-3693
FAX: (615) 493-0000
Cell: (615) 364-6002
E-mail: DunbarVicky@bfusa.com

E-mail: DunbarVicky@bfusa.com



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-063

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – MySeniorCenter Hardware & Software – Division of Aging

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Technology, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Xavus Solutions in the amount of \$11,000 to provide MySeniorCenter System to include Hardware and Software for use by the Department of Human Services, Division of Aging.

MySeniorCenter Hardware & Software to be provided by Xavus Solutions by authority of Resolution 9052-19 adopted February 4, 2019 by Lakewood City Council.

Contracting Authority:	Ordinance 50-18 \$575,000
Contracting Balance:	\$385,190 / \$374,190
Funding:	General Fund
Account Distribution:	101-5010-412-86-12 \$603,821
Account Balance:	\$443,968 / \$432,968
Object Code:	Operating Equipment
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Commodity Code:	208-000
Bid Reference:	Resolution 9052-19

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager *MC*
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Toni Gelsomino, Human Services Director
Chad Berry, Assistant Human Services Director
Date: 2/7/2019
Re: 2019 MySeniorCenter System from Xavus Solutions

I recommend that the City of Lakewood purchase MySeniorCenter software and associated hardware from Xavus Solutions. This software will be used by the Department of Human Services Division of Aging to organize and track departmental activities, events, transportation, meal deliveries as well as to improve record keeping and enhance overall services. In addition, this system provides the ability to disburse information to area seniors who are registered in it.

Resolution No. 9052-19 adopted on February 4, 2019 (copy attached), permits the purchase of this system without the necessity of bidding to ensure that the software selected accommodates the unique requirements of the Division of Aging.

I respectfully request that the Board of Control approve this request to purchase MySeniorCenter software associated hardware from Xavus Solutions for an amount not to exceed \$10,190. The quote is attached. The dollars to cover the expenses are budgeted in account 101-5050-412.86-12. Starting in year 2, annual maintenance costs will be \$1,650.

Exhibit A

Xavus Solutions
 PO Box 55071 #30713
 Boston, MA 02205-5071
 (508)613-2289x103
 tina@myseniorcenter.com



QUOTE

ADDRESS

Chad Berry
 Lakewood Division of Aging
 16024 Madison Avenue
 Lakewood, OH 44107

SHIP TO

Chad Berry
 Lakewood Division of Aging
 16024 Madison Avenue
 Lakewood, OH 44107

QUOTE # s-090917-5734

DATE 01/15/2019

ACTIVITY	QTY	RATE	AMOUNT
MySeniorCenter System Configuration with All In One Computer/Touchscreen and MySeniorCenter Management System and MySeniorCenter Touchscreen application. Includes one omni-directional scanner, one webcam, and 900 standard MySeniorCenter keytags. THIS IS FOR THE WEST CENTER	1	10,000.00	10,000.00
MySeniorCenter Additional Swipe Station All-in-One - Includes All-in-One Touchscreen Computer, MySeniorCenter Touchscreen Software, Omni-directional scanner and cable - THIS IS FOR THE WEST CENTER	1	4,500.00	4,500.00
MySeniorCenter Hand-held Scanner with USB cable, MySeniorCenter synchronization software license and one hour of web-based training	2	820.00	1,640.00
Upgrade Initial 900 Standard keytags to customized black & white keytags	1	400.00	400.00
Signature Software License that integrates with MySeniorCenter touchscreen software	1	500.00	500.00
Web-based training and remote configuration	1	750.00	750.00
Shipping and handling	1	220.00	220.00
Discount - SPONSOR-BASED MODEL	1	-7,970.00	-7,970.00
Voice Connect Premium - unlimited calls; allows for Center's number to show on caller id when using the voice broadcast system	1	150.00	150.00
Annual maintenance fee in subsequent years for the configuration listed above and the sponsor-based model is \$1650 (\$1200 for main system; \$300 for additional system; \$150 for VC Premium) beginning in year 2. Any changes to the configuration listed above may increase the annual maintenance fee. Maintenance includes updates to the software, access to technical support, nightly database backups and periodic web-based refresher training.	1	0.00	0.00

Please sign and fax back to 508-834-4125 (or scan/email to tina@myseniorcenter.com).

TOTAL

\$10,190.00

Accepted By

Accepted Date

All prices are in USD unless otherwise stated.

Anderson, Bullock, George, Litten,
O'Leary, O'Malley, Rader

RESOLUTION NO. 9052-19

BY:

A RESOLUTION to take effect immediately provided it receives the vote of at least two thirds of the members of Council, or otherwise to take effect at the earliest period allowed by law, authorizing the Mayor, Director of Finance, Director of Law, Director of Public Works or Purchasing Manager to purchase MySeniorCenter software from Xavus Solutions without the necessity of bidding in accordance with Lakewood Codified Ordinance §111.04(a)(10) in accordance with the City of Lakewood standard purchase order terms and conditions.

WHEREAS, MySeniorCenter software will assist the City by organizing and tracking human services activities, events, transportation, meal deliveries, and more; and

WHEREAS, the new software has the ability to disburse information to area seniors who are registered in the system; and

WHEREAS, the purchase of this software will streamline operations in the Department of Human Services, Division of Aging, improving recordkeeping and enhancing services to area seniors, is in the best interest of the City and its residents; and

WHEREAS, it is in the best interest of the City to purchase this software without the necessity of bidding to insure that the software selected meets the needs of the Department of Human Services, Division of Aging; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this resolution is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, in order to take advantage of this competitive pricing before the quote expires; now, therefore

BE IT RESOLVED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. Council hereby determines that it is impractical to award the purchase of software for the Department of Human Service, Division of Aging under competitive bidding procedures, and that it is more cost-effective and in the best interests of the City to award the contract without competitive bidding, and thus authorizes the Mayor, Director of Finance, Director of Law, Director of Public Works or Purchasing Manager to award a contract to Xavus Solutions for MySeniorCenter software.

Section 2. Council specifically approves the quote provided by Xavus Solutions for My SeniorCenter software. attached as Exhibit A, together with the City of Lakewood's standard purchase order, as the contract for this matter.

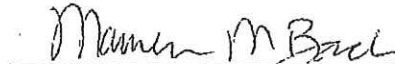
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all such deliberation of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution, and provided it receives the affirmative vote of at least two thirds of the members of Council this resolution shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 2/4/19

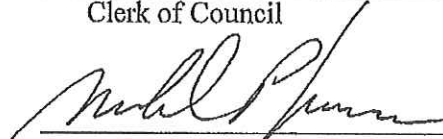


President of Council



Clerk of Council

Approved: February 6 2019



Mayor

Feb 12, 2019 10:10:26 AM EST

File Edit Commands Help

Print screen: RION

Navigation

101-5050-412.86-12

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Machinery and Equipment / Operating Equipment

Fiscal year: 2019 Dr

Budget: 603,821.00

Committed: 763,673.83

Q Balance: 159,852.83-

Project Data

Project Entry Optional

Q 113001 Radio Replaceme .00

Q 113020 GIS - ERSI Syst .00

Q 113026 Network Backup .00

Q 123008 Police Dept. Vo .00

Q 123012 SharePoint .00

Q 123014 Network Upgrade .00

Q 133025 Switch Replacem .00

Account Balance by Period

Period/Month Actuals Cumulative Totals

Q 01 January 5,392.75 5,392.75

Q 02 February .00 5,392.75

Q 03 March .00 5,392.75

Q 04 April .00 5,392.75

Q 05 May .00 5,392.75

Payment information

Vendor (* indicates pending) Total

Encumbrances

PO # Vendor Balance

Q 087936 LAKEWOOD, CITY OF 103,821.24

Q 088863 LAKEWOOD, CITY OF 500,000.00

Q 090446 BPI INFORMATION SYSTE 90,145.00

Q 090447 DELL MARKETING L.P. 64,314.64

Pre Encumbrances

Type Req/PO Project Balance

Segment/Balance Details

Fund 101 General Fund Original Budget .00

Department 50 Finance Revised Budget 603,821.00

Division 50 Information Systems Current expenditures .00

Activity basic 41 General Government YTD expenditures 5,392.75

Sub activity 2 General Government Unposted expenditures .00

Element 86 Machinery and Equipment Encumbrances 758,281.08

Object 12 Operating Equipment Unposted encumbrances .00

Pre-encumbrances .00

Print

Cancel

Exit

Previous acc...

Next account

2018

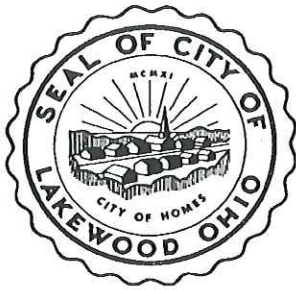
2020

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-064

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Lakewood Small Business Grant Program – Re: Lakewood Music Academy

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Lakewood Music Academy in the amount of \$3,000 as part of the Lakewood Small Business Grant Program to support the establishment. Contract award to Lakewood Music Academy now totals \$18,008.

Contracting Authority:	Ordinance 51-18 \$4,400,000
Contracting Balance:	\$4,400,000 / \$4,397,000
Funding:	Economic Development Fund
Account Distribution:	101-7001-461-93-02 \$1,103,934
Account Balance:	\$1,001,461 / \$998,461
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Financial Services
Commodity Code:	946-000
Bid Reference:	Small Business Grant Program

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

Date: 2/19/19
To: Kim Smith
Finance
From: Dan Wyman
Planning & Development
Re: Lakewood Music Academy
Small Business Grant Funding Amendment

Dear Board of Control Members,

I am requesting approval to increase Lakewood Music Academy's (LMA) \$15,008 *Small Business Grant*, approved by the Board of Control on 11.19.18, by \$3,000 to \$18,008. The additional funds will be drawn from *General Fund Account Number 101-7001-461-93-02*.

Lakewood Music Academy (LMA) offers a broad scope of music education opportunities for children and adults including guitar, drums, violin, voice, piano, woodwinds, and brass instruments as well as renting and repairing musical instruments. Lakewood Small Business Grant funds will be utilized to build-out LMA's new space located at 16201 Hilliard Road.

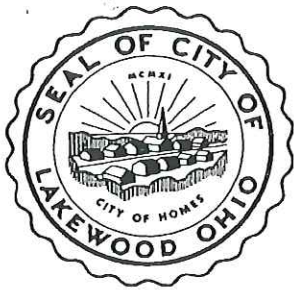
Lakewood Small Business Grant Program guidelines permit the City to provide grant funding for up to 15% of a local business owners' total start-up or expansion project costs. The original \$15,008 grant is 12.5% of Lakewood Music Academy's \$120,231 total project costs. The additional \$3,000 increases the City's support of this worthy project to the maximum allowable 15% and enhances LMA's prospects for long-term success by reducing both its debt and debt service payments.

Thank you for your consideration.

Sincerely,



Dan Wyman
Manager
Lakewood Small Business Grant Program



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-261

November 19, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Lakewood Small Business Grant Program – Re: Lakewood Music Academy

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Lakewood Music Academy in the amount of \$15,008 as part of the Lakewood Small Business Grant Program to support the establishment.

Contracting Authority:	Ordinance 44-17A \$4,400,000
Contracting Balance:	\$4,173,872 / \$4,158,864
Funding:	Economic Development Fund
Account Distribution:	101-7001-461-93-02 \$1,000,550
Account Balance:	\$610,966 / \$595,958
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Financial Services
Commodity Code:	946-000
Bid Reference:	Small Business Grant Program

Kim Smith
Purchasing Manager

Previous Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	11/19/18
Kevin M. Butler, Director of Law		_____	11/19/18
Jennifer Pae, Director of Finance		_____	11/19/18
Michael P. Summers, Mayor		_____	11/19/18





Lakewood Small Business Grant Program Expansion Project Profile

Grantee: Lakewood Music Academy
16201 Hilliard Road

Owner: Sharon Marrell

Grant: \$15,008

Project Description

Lakewood Music Academy (LMA), established in 2004, offers a broad range of music education opportunities for children and adults including guitar, drums, violin, voice, piano, woodwinds, and brass instruments as well as instrument repair and repair services. LMA is relocating from 15230 Madison Avenue to 16201 Hilliard Road where Owner Sharon Marrell projects more than doubling her current enrollment from 149 to 375 students over the next 3 to 5 years. Lakewood Small Business Grant funds will be utilized to build-out the academy's new space.

Project Financing

City of Lakewood Grant	\$15,008 (12.5%)
SBA Loan (Huntington)	\$93,200 (77.5%)
Owner Equity	\$12,023 (10%)
Total Project Costs	\$120,231

Job Creation

Pre-Project Payroll	4.45 FTE
Post-Project Payroll	7.00 FTE
Jobs Created	2.55 FTE

Payroll Increase, Return on Investment & Repayment Period

Annual Payroll/Payroll Increase	\$172,752
Annual Return on Investment (ROI)	\$2,591
Projected Repayment Period	5.75 years

Feb 12, 2019 10:12:13 AM EST

File Edit Commands Help

Print

101-7001-461.93-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Miscellaneous / Economic Development

Fiscal year: 2019 Dr

Budget: 1,103,934.00

Committed: 1,170,754.67

Balance: 66,820.67

Project Data

Project Entry Optional:

070004 Grow Lakewood P .00

070005 Lakewood Seed P .00

112904 PRI: 1635 Hopki .00

112905 PRI: 2145 Halst .00

122400 ED: 11900 Madis .00

122401 ED: 1484 Elawoo .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	15,874.28	15,874.28
Q 02 February	23,777.30	39,651.58
Q 03 March	.00	39,651.58
Q 04 April	.00	39,651.58
Q 05 May	.00	39,651.58

Payment information

Vendor	(* indicates pending)	Total
CUYAHOGA COUNTY TREASURER		15,216.37
UNIVERSITY TEES, INC.		23,477.30
EPSTEIN DESIGN PARTNERS		600.00

Encumbrances

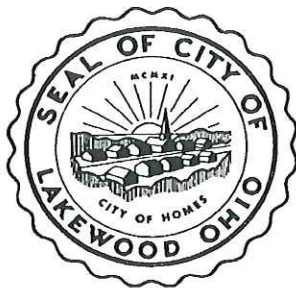
PO #	Vendor	Balance
082013	LAKEWOOD, CITY OF	51,882.39
085931	LAKEWOOD, CITY OF	606,400.00
087938	LAKEWOOD, CITY OF	131,060.00
088961	LAKEWOOD, CITY OF	275,000.00
090243	EPSTEIN DESIGN PARTNE	4,000.00
090251	CUYAHOGA COUNTY PLANN	12,060.00
090370	UNIVERSITY TEES, INC.	50,820.70

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	.00
Department	70	Planning and Development	Revised Budget	1,103,934.00
Division	01	Planning and Development	Current expenditures	23,777.30
Activity basic	46	Community Environment	YTD expenditures	15,874.28
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	93	Miscellaneous	Encumbrances	1,131,103.09
Object	02	Economic Development	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-066

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Workers' Compensation Excess Loss Insurance Coverage

Dear Members of the Board:

Based on a review conducted by the Department of Human Resources in conjunction with the City's Workers' Compensation Claims Management Provider, KKSG & Associates, Inc., I am submitting for your consideration this request to award a requirement contract with Midwest Employers Casualty Company in the amount of \$71,637 to provide Excess Loss Workers' Compensation coverage to the City of Lakewood. This is the first of a two-year contract; effective March 1, 2019 through February 28, 2020. The City's Workers' Compensation program is self-insured, and by carrying the additional coverage we are protected against large claims.

Contracting Authority:	Ordinance 50-18 \$95,000
Contracting Balance:	\$95,000 / \$23,363
Funding:	Workers' Compensation Fund
Account Distribution:	601-5099-419-20-06 \$73,000
Account Balance:	\$73,000 / \$1,363
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c <input checked="" type="checkbox"/>
Object Code:	Personnel Benefits
Commodity Code:	003-008
Bid Reference:	RFP

Kim Smith
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

February 13, 2019

Members of Board of Control:

As a self-insured employer Workers Compensation regulations require us to carry excess loss insurance. Our TPA, KKSG & Associates, received only one bid for this book of business. That bid came in at an excellent price for this coverage from Midwest Employers Casualty Company (the current vendor.) The annual rate has decreased slightly from \$0.2824/annual payroll to \$0.2821/annual payroll. This is the first half of a 2 year contract covering the period of March 1, 2019 through February 28, 2020.

The cost for the coverage, based on our estimated payroll is \$71,637. I ask that you please approve this request.

Sincerely,

Jean M. Yousefi
Director of Human Resources

Feb 13, 2019 3:51:56 PM EST

File Edit Commands Help

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601-5099-419.20-06

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
 - ☒ Detail by date
 - ☒ Detail by code
 - ☒ Detail by year & period
 - ☒ Pending by date
 - ☒ Pending by code
 - ☒ Pending by year
 - ☒ Procurement card

Account Information

Q Personnel Benefits / Workers Comp - Premium
Fiscal year: 2019 Dr
Budget: 73,000.00
Committed: .00
Q Balance: 73,000.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Workers Compensation Fund	Finance	General Administration	General Government	General Government	Personnel Benefits	Workers Comp - Premium
601	50	99	41	9	20	06							

Budget Summary

Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre-encumbrances
73,000.00	.00	.00	.00	.00	.00	.00	.00

Print Cancel Exit Previous account... Next account 2018 2020 Account activ... Pending trans... Images Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-067

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Services Contract – Re: Regulator Modifications Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend Professional Services Contract with CT Consultants, Inc. in the amount of \$20,000 to provide additional design & engineering services, and prepare bid documents to rehabilitate manholes where existing regulators can be modified provided the hydraulic grade line does not affect properties (ie; no basement flooding). Contract award with CT Consultants, Inc. now totals \$32,500.

CT Consultants, Inc. was selected to perform these Professional Engineering Services based on their response to an RFP issued for the services

Contracting Authority:	Ordinance 56-18 \$2,000,000
Contracting Balance:	\$1,564,428 / \$1,544,428
Funding:	Enterprise Fund
Account Distribution:	511-3072-432-82-30 Proj. 189004 \$1,000,000
Account Balance:	\$987,500 / \$967,500
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Rehab of 8 Manholes
Commodity Code:	907-035
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING &
CONSTRUCTION

JOE BENO, PE
Director of Public Works

MARK PAPKE, PE, CPESC
City Engineer

Memo

To: Kim Smith – Purchasing Manager
From: Mark Papke, PE, CPESC – City Engineer
Date: February 7, 2019
Re: Lakewood Project No. 189004
Regulator Modifications (aka Early Action Sewer Separations)

MPK
2

On August 21, 2018, BOC approved \$12,500 for preparing a bid package for the above referenced project. Since that approval, it has been determined that the City's crews will be unable to perform the work at the ten locations that were originally planned to be done in-house. These ten locations will need to be added to the bid package.

Additionally the following modifications will be needed after further review:

- At CSO-059, it has been decided to include with the bid package installing a new manhole where the overflow pipe meets joins a junction chamber where currently no access exists.
- At CSO-058, the regulator continually clogs where an 18" sewer pipe connects at a reverse angle to a deteriorated 8" sewer connecting to the interceptor.
- Due to utility conflicts found during the design work, the standard two separated manhole configuration will not work and a single vault will need to be designed for each location.

I am recommending the BOC approve an additional amount of \$20,000 to perform the needed work to complete the bid package. Attached is CT Consultants' request. Their services would be billed by the actual hours spent at the approved 2018 MEC hourly rates.

Please contact me with any questions.





January 30, 2019

Mr. Mark Papke, P.E., CPESC
City Engineer
Division of Engineering and Construction
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

Re: ***Additional Services***
Overflow Regulator Modifications

Dear Mr. Papke:

CT has performed or will perform the following additional services under the current contract for the modifications to the overflow regulators. Most of the changes are modifications to documents resulting from changes in the character of the project and its design. They are as follows:

- A manhole riser is being added to the storm sewer junction chamber downstream of CSO 059. Currently there is no surface access to this large chamber. There should be access from the surface for maintenance, inspection, and flow monitoring. The work will involve excavating the chamber (20+ feet deep), cutting a hole in the roof slab, reinforcing the roof slab, preparing the slab to accept a manhole riser, installing the manhole riser to grade, and backfilling.
- At CSO 058, the City requests that plans be changed to reconstruct the regulator chamber upstream and construct a new sewer connection to the interceptor. The modification includes rebuilding the outfall sewer to the previous location of the regulator. Additional site information is needed regarding utilities as part of this work.
- Add modifications to 10 additional regulators (there were 8 regulators in the original scope).
- The original scope of the modifications had to be revised due to differing site conditions, utility conflicts, and the need to insure all manholes complied with Ten States Standards. This required a much more detailed site plan than a simple interior modification to the regulator.
- The city requested that modifications that uses two separate manholes be revised using a single vault. These revisions are being incorporated into the drawings which requires a complete redesign.



January 30, 2019
Mark Papke, P.E., CPESC
Page | 2

CT is requesting the following additional budget to cover the additions and revisions made up to now and to complete the final design, update estimates and revise bid documents.:

Riser for CSO 059 junction chamber:	\$7,100
<u>Additional regulator design and modifications:</u>	<u>12,900</u>
Total:	\$20,000

It is our understanding that the design can be finalized without the need for survey or geotechnical data, therefor, the above budget does not include any budget for these services.

If you have any questions, or require additional information, please do not hesitate to contact our office.

Respectfully,

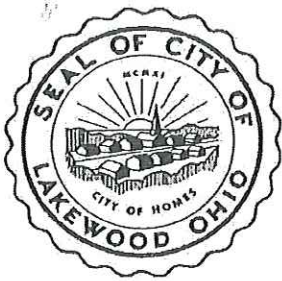
CT Consultants, Inc.

Craig W. Juday, P.E.
Vice President

CWJ/rhg

cc: Shawn Aiken, P.E.
Robert H. Greytak, P.E.

H:\2018\180813\ACCT\MISC\Additional Services Budget Adjustment Request.Docx



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-214

August 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Regulator Modifications Project

Dear Members of the Board:


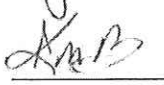

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award Professional Services Contract with CT Consultants, Inc. in the amount of \$12,500 to provide design & engineering services, and prepare bid documents to rehabilitate manholes at (8) locations where existing regulators can be modified provided the hydraulic grade line does not affect properties (ie; no basement flooding).

CT Consultants, Inc. was selected to perform these Professional Engineering Services based on their response to an RFP issued for the services

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$5,424,099 / \$5,411,599
Funding:	Enterprise Fund
Account Distribution:	511-3072-432-82-30 Proj. 189004 \$1,000,000
Account Balance:	\$1,000,000 / \$987,500
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Rehab of 8 Manholes
Commodity Code:	907-035
Bid Reference:	RFP


Kim Smith
Purchasing Manager

Previous Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	8/22/18
Kevin M. Butler, Director of Law		_____	8/22/18
Jennifer Pae, Director of Finance		_____	8/22/18
Michael P. Summers, Mayor	_____	_____	_____



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Project 189004-Rehat
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transactions
Pre-encumbrances
Project detail balance

Project Information

Description: Rehab of 8 Manholes
Status: Active
Estimate: 1,000,000.00
Type: EP Enterprise Fund
Sub type: SW Sewer Const/Repair
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

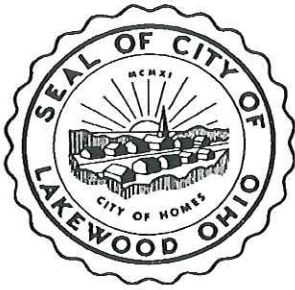
FY: 2019	Balance	.00
Budget:		.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	988,496.33
Budget:		1,000,000.00
Actual:		11,503.67
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

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Account Number	Description	Budget	Actual
511-3072-432.82-30	Construction / Other	1,000,000.00	11,503



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-068

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Services Contract – Re: Weld Shop Ceiling Extension

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to ADA Architects, Inc. in the amount of \$3,800 to provide additional site visits during the construction phase of the Fleet Service Garage Weld Shop Ceiling Extension Project. Contract with ADA Architects, Inc. now totals \$18,000.

ADA Associates, Inc. was chosen to perform these Professional Services based on their response to an issued RFP.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$1,040,500 / \$1,036,700
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-82-20 Project #186005 \$475,000
Account Balance	\$475,000 / \$460,800
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	City Roof Improvements
Commodity Code:	968-047
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: February 1, 2019
TO: Kim Smith
FROM: Joe Beno
RE: ADA Architects, Inc. – Weld shop ceiling extension

Addition:

I recommend adding \$3800, for a total of \$18,000, to this contract for additional site visits by the architect and engineer during construction. These visits will be billed at their hourly rates.

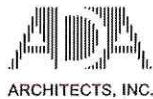
2/28/18

I recommend the approval of a contract with ADA Architects in amount of \$14,200 to design and prepare documents for bidding purposes to raise a portion of the ceiling in the weld shop. ADA will design 2 options to modify the roof truss structure; one with columns and one without. They will provide construction cost estimates of each option.

Currently mechanics can only lift taller vehicles about 3' off the ground in a particular area. At this height, vehicles are left at an uncomfortable height to work on. The goal of this work is to gain an additional 2' of height under the ceiling to left these vehicles higher off the ground.

This work will be paid for through the City Facility Roof Repair/Replacement project.

ADA quote is attached.



17710 DETROIT AVENUE
LAKEWOOD, OHIO 44107
(216) 521-5134
FAX (216) 521-4824

February 16, 2018
Revised February 22, 2018

Joseph Beno, P.E.
City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

Regarding:
Service Garage Roof Alteration

Our Project No. 180432

Dear Mr. Beno:

We are pleased to present the following agreement between:

Owner:	City of Lakewood 12650 Detroit Ave. Lakewood, OH 44107
Architect:	ADA Architects, Inc. 17710 Detroit Avenue Lakewood, Ohio 44107

Project Understanding:

The City would like to increase the clear height of a section of roof in the Fleet Service Garage by approximately 24". We will design two options to modify the roof structure, one with new columns and one without columns. The project budget is \$60,000.

Services shall include:

1. Initial & follow up meeting with your staff to establish program requirements
2. Site survey/ field measure to document existing conditions.
3. Design of two options to modify and reinforce the roof.
4. Construction Documents
 - a) Architectural Plans
 - b) Structural Plans
 - c) Technical Specifications
 - d) Project Manual
5. Opinion of Probable Construction Costs for each of the two options.
6. Assist in obtaining Building Permits
7. Construction Administration:
 - a) Structural Shop Drawing review
 - b) Construction Observation (2 visits by Architect and Engineer)
 - c) Consultation on the exhaust fan if it needs to be moved.

Fee Structure:

For services described above, compensation will be on an hourly rate basis using the following rates, payable monthly as invoiced payable within 30 calendar days of the invoice date, not to exceed a total fee of Fourteen Thousand Two Hundred Dollars (\$14,200).

Principal	\$130/hour
Professional	\$120/hour
Associate	\$110/hour
Technical	\$100/hour
Draftsman	\$ 90/hour
Consultants	@ "our cost" + 10%

Services not included are as follows:

1. Printing, plotting & reproduction
2. Travel expenses
3. Survey
4. Civil engineering
5. Landscape design
6. Soil borings, percolation tests, and analysis of this work
7. Environmental Audit/Site Assessment
8. Preliminary Design sketches
9. Design for changes to the existing building other than the subject area of this project
10. Energy compliance certificates or calculations
11. Off-site work plans
12. Plumbing, Mechanical and Electrical engineering
13. Fire protection system design and permit coordination
14. Utility Design or coordination beyond 5'-0" outside of the building. Proposal assumes that existing utility services are sufficient in capacity for the project.
15. Revising approved Design Phase Plans during Contract Document Phase
16. Record Drawings (as-builts)
17. Cost of permits and City fees or deposits
18. Cost of extra work that may be required due to unusual soil conditions
19. Bidding – including pre-bid attendance and bid evaluation
20. Value engineering and substitute evaluation
21. Contract Administration
22. Revising drawings during construction to reflect field changes
23. Assistance with acquiring utility service, applications or fees

Additional Services:

Should you require any of the above or additional services, ADA Architects shall provide an additional services request to you which shall include the proposed

scope and fees. ADA Architects shall not proceed with the services until we receive your written authorization.

Compensation for additional services typically is either a fixed fee arrangement or on an hourly rate basis. If the fees are to be calculated on an hourly basis, the following rate schedule shall be used:

Principal	\$130/hour
Professional	\$120/hour
Associate	\$110/hour
Technical	\$100/hour
Draftsman	\$ 90/hour
Consultants	@ "our cost" + 10%

Contractual & Payment Provisions:

We understand that the contract for these services will be subject to the City of Lakewood's contract Terms & Conditions.

We appreciate the opportunity of helping to implement your plans and ideas and look forward to working with you.

If you approve of the terms and conditions outlined in this proposal, please sign and return one (1) copy to our office.

If you have any questions, please phone our office.

Sincerely,



Heather Mize
ADA Architects, Inc.

Joseph Beno, P.E.
City of Lakewood

Date

HRM:hmm

cc: M. Strelau, ADA Architects
J. Herold, ADA Architects

M:\ADA\ADA\CONTRACTS by job number\2018 Contracts\18043 Lakewood Service Garage proposal rev. 2018-02-22.docx



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-101

March 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: Weld Shop Ceiling Extension

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to ADA Architects, Inc. in an amount not to exceed \$14,200 to provide professional design services and bid documents to raise a portion of the ceiling in the Fleet Service Garage weld shop.

ADA Associates, Inc. was chosen to perform these Professional Services based on their response to an issued RFP.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$1,033,015 / \$1,018,815
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-82-20 Project #186005 \$475,000
Account Balance	\$475,000 / \$460,800
Contract Approved by Law:	Yes _____ / No <input checked="" type="checkbox"/> / PO _____ / c/c _____
Object Code:	City Roof Improvements
Commodity Code:	968-047
Bid Reference:	RFP

Kim Smith
Purchasing Manager

Previous Award

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	<u>3/5/18</u>
Kevin M. Butler, Director of Law		_____	<u>3/5/18</u>
Jennifer Pae, Director of Finance		_____	<u>3/5/18</u>
Michael P. Summers, Mayor		_____	<u>3-5-18</u>



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Navigation

Project 186005-City R

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactio
☒ Pre-encumbrances
☒ Project detail balan

Project Information

Description: City Roof Improvements
 Status: Active
 Estimate: 475,000.00
 Type: CP Capital Projects
 Sub type: BG Building and Facilities
 Start/stop dates: 1/01/2018 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY	2019	Balance	12,600.00
Budget:			.00
Actual:			12,000.00
Unposted:			.00
Pre-encumbrance:			.00
Encumbrance:			.00
Pending:			.00

Project Life-to-Date

FY(s)	0000 - 9999	Balance	69,149.09
Budget:			475,000.00
Actual:			405,850.91
Unposted:			.00
Pre-encumbrance:			.00
Encumbrance:			.00
Pending:			.00

Account Number	Description	Budget	Actual
401-3010-470.82-20	Roof/Struct Renovation	475,000.00	405,850.91

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Navigation

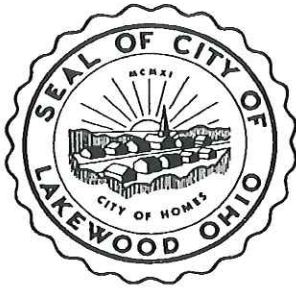
Include Encumbrance

Project Account Inquiry

Project: 186005
 Account number: 401-3010-470.82-20
 Account description: Roof/Struct Renovation

Fiscal year:

Fiscal Year	Budget	YTD	Balance
2019	.00	14,830.09	14,830.09
2018	475,000.00	393,850.91	81,149.09



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-069

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – HVAC Controls Replacement Project – Fire Station No. 1.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Gardiner Service Company in the amount of \$100,000 to replace HVAC controls at Fire Station No. 1 due to multiple failures over past years and obsolete replacement parts.

HVAC Controls Replacement Project at Fire Station No. 1 will be purchased through Sourcing Alliance as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$1,036,700 / \$936,700
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #196005 \$100,000
Account Balance	\$100,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Fire Station #1 HVAC
Commodity Code:	031-003
Bid Reference:	Sourcing Alliance

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: September 12, 2018
TO: Kim Smith
FROM: Joe Beno
RE: Gardiner – Fire Station 1 HVAC controls

I am recommending the award of a contract to Gardiner for an amount not to exceed \$100,000 to replace the existing HVAC controls at Fire Station #1. These are the original controls that were put in place when the structure was built and are in need of replacement. They have had multiple failures over the past couple of years and replacement parts are not easily available for the obsolete system. New digital controls will be installed on all of the equipment and a master control unit will be added at the station. This system will allow for remote access to the controls also.

This work is being contracted through The Sourcing Alliance.

The cost of the replacement was budgeted for and will be paid from the Fire budget 260-2050-423-86-12.

Date: January 25, 2019

Quotation Number: 7969

Limiting Date: 30 Days

To: Mr. Joe Beno
City of Lakewood
12650 Detroit Road
Lakewood, Ohio 44107

Re: Fire Station #1 – Building Control System Upgrade

Background

Sourcing Alliance established an already-procured cooperative agreement (the “**Master Agreement**”) with Gardiner Services Company, Inc. (“**Gardiner**”) following a competitive request for proposal (“**RFP**”) process conducted in accordance with public sector procurement requirements. Sourcing Alliance members are eligible to purchase products and services from Gardiner through the Master Agreement, which provides two critical advantages to Sourcing Alliance members:

1. The Master Agreement is a **cooperative agreement** for public sector entities, so public sector entities can enter into Gardiner customer agreements without having to conduct their own bid or RFP process through an exemption in state law from the typical procurement process; and
2. The Sourcing Alliance Master Agreement with Gardiner includes **favorable pricing and contract terms exclusively available to Sourcing Alliance members**.

If your organization is a Sourcing Alliance member, you are already eligible to access the Master Agreement and the favorable pricing terms and conditions available to Sourcing Alliance members. Not sure if you are a member? To find out, simply call Sourcing Alliance at 844.289.6728 or email Info@SourcingAlliance.org.

If your organization is not already a Sourcing Alliance member, all you need to do is complete and submit the Sourcing Alliance membership form at www.sourcingalliance.org/join/. There are no costs, dues, obligations, or requirements to join Sourcing Alliance or be a member – joining Sourcing Alliance provides your organization with the legal authority to purchase through any Sourcing Alliance program and provides a clear trail for future audits.

Proposed Solution

Gardiner is pleased to provide the following proposal to upgrade the existing Trane Tracer Summit 100L building control system. The existing system by Trane is no longer manufactured and maintaining and repairing the system is becoming costly. Gardiner offers an upgrade path to replace the Trane executive controller, PCM's (unitary controller) and UCM's (terminal equipment controller) with open protocol equivalents.

The Trane Tracer 100L will be replaced with a Niagara master controller. The existing PCM's controlling the boiler plant and air conditioning unit will be replaced with a BACnet controller. In addition each VAV box controller will be removed and replaced with a BACnet controller. We will also replace the faulty damper motors and gears on the VAV boxes as required. The existing rooftop HVAC unit will be equipped with a communication board that will be networked into the Niagara master controller.

The Niagara Framework has all the necessary software onboard to allow for remote connectivity. The new equipment will reside on the owner's local area network and remote access is achieved via any web enabled device (i.e. smart phone, laptop, touch pad) with the proper login credentials.

The existing exhaust fans and make-up air units are currently not under control of the Trane Tracer Summit and will remain stand alone.

Scope of Work

Gardiner will provide the following turn-key installation:

1. Niagara master controller. The Client is to provide a network drop and IP addressing.
2. Boiler Plant - existing PCM will be removed and replaced with a BACnet controller.
3. ACU – existing PCM will be removed and replaced with a BACnet controller.
4. VAV/FPVAV boxes – replace existing controllers with BACnet controller. Replace faulty damper motors and gears as required.
5. RTU – install a BACnet controller and network into the Niagara master controller.
6. Trane Comfort Managers – no longer necessary and will be removed.
7. Exhaust fans and Make-up Air units are not connected to BAS and will remain stand alone.
8. Technical labor for engineering, installation, programming, start-up and commissioning.
9. Floor plan and equipment level graphics.
10. Operational training and as-built documentation.
11. One year parts and labor warranty.
12. One year Help Desk support upon completion. Upon completion Gardiner will utilize its data analytics software to identify HVAC/control components not functioning at peak efficiency. A report will be generated and reviewed with the client. Gardiner remote connectivity required.

Total Investment: \$97,970

Project Qualifications

- Customer is responsible for all necessary network drops and IP addressing.
- All labor proposed shall be performed during normal working hours (M-F; 07:00-16:00).
- This price includes provisions for safety under standard industry & Gardiner safety guidelines. Any special additional safety training, equipment, or processes required by your organization could affect the project scope and/or hours and may result in a price adjustment. If you have any specific safety practices or requirements, please alert your sales representative immediately so we ensure that our proposal fully meets your requirements
- Electrical installation shall be in accordance with NEC standards.



SourcingAlliance
Design Procure Comply Manage

GARDINER

Thank you for your consideration of Gardiner's and our Sourcing Alliance program for this project. We look forward to discussing this offering with you directly. If you have any immediate questions concerning this proposal, please bring them to our attention.

Respectfully,

Mike Bailey
Service Account Manager

Kevin Pugely
Sustainability Services

Acceptance of Proposal

The prices, scope of work, and conditions noted above are satisfactory and hereby accepted. You are authorized to do the work as specified per the attached terms and conditions.

Signature: _____

Date: _____

Feb 14, 2019 2:33:37 PM EST

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PROJECT INFORMATION

Project 190005-FS #1

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactio

Pre-encumbrances

Project detail balan

Project Information

Description: FS #1 HVAC Controls

Status: Active

Estimate: 100,000.00

Type: SR Special Revenue

Sub type: LH Lakewood Hospital

Start/stop dates: 1/01/2019 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2019

Balance

100,000.00

Budget: 100,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999

Balance

100,000.00

Budget: 100,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

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Next project

Previous proj...

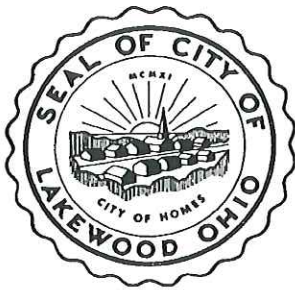
2018

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Account Number	Description	Budget	Actual
260-2050-423.86-12	Operating Equipment	100,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-070

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Overflow Monitoring & Reporting Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to CT Consultants in an amount not to exceed \$250,000 for the annual operation, maintenance, data collection and reporting of (65) overflow monitors and (2) rain gauges within the city.

CT Consultants has performed this work over the past (4) years, which is required in the City's Ohio EPA Wastewater Treatment Plant permit.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$1,036,700 / \$786,700
Funding:	Wastewater Collection Fund
Account Distribution:	510-3070-431-39-10 \$100,000
Account Balance:	(\$557,468) / (\$807,460)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ c/c _____
Object Code:	Overflow Monitoring
Commodity Code:	981-084
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: February 7, 2019
TO: Kim Smith - Procurement Officer
FROM: Joe Beno
RE: CT Consultants
Overflow monitoring – 2019

I am recommending a contract with CT Consultants in the amount not to exceed \$250,000 for the annual operation, maintenance, data collection and reporting of approximately 65 overflow monitors and 2 rain gauges within the city. This is a continuation of work that requires monitoring at all Lakewood's overflow points.

CT has been performing this work over the past 4 years which is required in the City's Ohio EPA Wastewater Treatment Plant permit. The work is billed on a unit rate basis.

This work is paid for from account 510-3070-431-30-10.

Please contact me with any questions.

39-10

Feb 14, 2019 10:36:35 AM EST

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510-3070-431.39-10

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Contractual Services / Other

Fiscal year: 2019

Budget: 100,000.00

Committed: 657,467.50

Q Balance: 557,467.50-

Project Data

Project Entry Optional

Q 095001 Water & Sewer R .00

Q 095003 Sewerline Emerg .00

Q 109001 LongTermCntrl&S .00

Q 119002 2011 LTCP & SAM .00

Q 129002 2012 LTCP Prof .00

Q 139002 2013 LTCP Profe .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	184,511.54	184,511.54
Q 02 February	5,180.00	189,691.54
Q 03 March	.00	189,691.54
Q 04 April	.00	189,691.54
Q 05 May	.00	189,691.54

Payment information

Vendor (* indicates pending)

Q CT CONSULTANTS, INC. 166,741.64

Q UNDERGROUND CONNECTIONS, INC. 21,358.40

Q DR. EDWARD J. WALTER & ASSOC. 350.00

Encumbrances

PO #	Vendor	Balance
Q 090205	DR. EDWARD J. WALTER	.00
Q 090214	KMU TRUCKING & EXCAVA	10,876.00
Q 090286	CT CONSULTANTS, INC.	133,258.36
Q 090292	UNDERGROUND CONNECTIO	8,641.60
Q 090314	HAFRA SERVICES, INC.	65,000.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031428		250,000.00

Segment/Balance Details

Fund	510	Wastevtr Coll System Fund	Original Budget	100,000.00
Departaent	30	Public Works	Revised Budget	.00
Division	70	Wastevtr Collection Crew	Current expenditures	5,180.00
Activity basic	43	Streets and Highways	YTD expenditures	184,511.54
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	217,775.96
Object	10	Other	Unposted encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Placed on 1st reading and referred to Finance Committee 11/19/18; 2nd reading 12/3/18. Please Substitute for original.

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader
BY:

ORDINANCE NO: 50-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services	250,000
2) Reconciliation of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Consulting Services	40,000
5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	80,000
13) Band Concerts	25,000
14) Municipal Engineering Consultant	80,000
15) Debt Insurance Costs	250,000
16) Integrated Wet Weather Plan Professional Services	1,100,000
17) Administrative Professional Services	300,000
18) Professional Services related to Lakewood Hospital	300,000
Sub-Total	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (ad of Ed/Pool; Rockport TIF)	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services	275,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance	95,000
7) Life Insurance	20,000
8) Hospitalization and Health Care Benefit Services	8,500,000
9) Medical Claims Billing Service	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	15,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping	60,000
16) Solid Waste Disposal Site	900,000
17) Organic Waste Disposal	30,000
18) Waste Collections - Condominiums	110,000
19) Biosolids Disposal	110,000
20) Roll-Off Box for Construction Debris	75,000
21) Site to Receive & Process Yard Waste	50,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts	575,000
24) Communications Services	100,000
25) Water Meter Program Maintenance	25,000
26) Telephone Service	95,000
27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000

29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	260,000
33) Rental and Laundry of Uniforms	45,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	35,000
39) Transportation Services	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep	500,000
Sub-Total	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	60,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	150,000
12) Tires and Road Service	95,000
13) Automotive Repairs, Parts and Supplies	625,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase Uniforms and Gear - Public Works	25,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	30,000
20) Landscape Materials	40,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	45,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000
27) Ammunition	30,000

28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	100,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	250,000
36) Police Operating Equipment	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	150,000
39) Fitness Equipment/Devices	10,000
Sub-Total	\$3,950,000
Total	\$21,510,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President


Clerk


Mayor

Approved: January 19 2018

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock George, Uitten
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

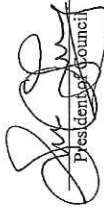
Vehicles, Machinery and Equipment \$4,600,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: December 19 2018


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Bullock, George, Litten, O'Leary,
O'Malley, Rader

ORDINANCE NO. 51-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Service Contracts \$4,400,000

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Mediation Center: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);
Home Weatherization Assistance Program;

Housing Research & Advocacy Center: Fair Housing Services;
LakewoodAlive: Housing Outreach & Paint Rebate Programs;
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;
Lakewood Small Business Grant Program;
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;
Low-Interest Housing Rehabilitation Loan Program (LIL);
Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;
North Coast Community Health Center: Health Services;
Nuisance Demolition Program;
Nuisance Rehabilitation Program;
Property Revitalization Program: Acquisition, Rehabilitation, Marketing & Sale;
Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Watermain Replacement & Park Improvements;
Repair Accessibility & Maintenance Program (RAMP);
SEED Small Business Loan Program: Loan Servicing Fees;
Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council

Placed on 1st reading and referred to
Finance 11/19/18; 2nd reading 12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader
BY:

ORDINANCE NO. 60-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Buildings & Facilities Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements	\$1,750,000
-------------------------------------	-------------

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

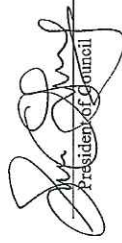
Section 3.. It is found and determined that all formal actions of this Council concerning

and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

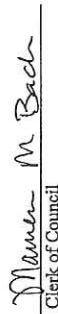
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted:

12/17/18


President of Council

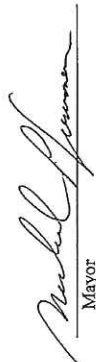
Clerk of Council


Clerk of Council

Approved:

12/19/18

Mayor


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 56-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Wastewater System and Treatment Improvement Program \$2,000,000

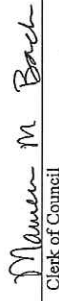
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

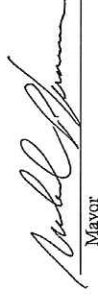
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: December 19 2018


Mayor